# Course Syllabus

**PS Number:** 49722/49723  
**Semester:** Fall  
**Year:** 2017  
**Faculty Name:** Carmen Fields, RDH, BS  
Pamela Ray, RDH, BS (clinical)  
**Title:** Associate Professor  
**Title:** Associate Professor  

**Course Prefix and Number:** DHG 120  
**Course Credit Hours:** 3  

**Course Prerequisites:** Admission into the Dental Hygiene Program and completion of program prerequisites ENG 101 and BIO 137.  

**Course Title:** Pre-Clinical Dental Hygiene  

**Catalog Course Description:** Stresses basic assessment and clinical skills, related theory, professional role and responsibilities of the dental hygienist as a member of the dental health team.  

## Instructor Contact Information:  

**Campus Location:** London – SCC  
Laurel North  
**Building & Room:** LN1-135  

**Office Hours:**  
Mondays (online only) 8:00 AM - Noon  
Tuesdays (by appointment only) 9 AM – 4 PM  

**Office Phone Number:** 606-878-4712  
**Alternate Number:** 1-877-629-9722 ext. 64726  

**Best Times to Call:** Tuesday 9-4  

**KCTCS Email:** Cfields0079@kctcs.edu  

**Special Instructions:** Division Assistant – Linda Daniel 606-886-7352 – ldaniel0010@kctcs.edu  

## Supervisor Contact Information:  

**Name:** Jill Keaton, DMD  
**Campus Location:** Prestonsburg  
**Building & Room:** Johnson-113B  
**Office Phone Number:** 606-889-4726
Text and Supplies:

3. Two sets of faculty-approved clinical scrub attire and OSHA compliant black shoes
4. Hu-Friedy Instrument Kit
5. Hu-Friedy Swerv Magnetoelectric Power Scaler
6. Freedom RDH Handpiece
7. Radiology XCP’s
8. Typodont with calculus (Practicon)

KCTCS General Education Competencies

Students should prepare for twenty-first century challenges by gaining:

A. Knowledge of human cultures and the physical and natural worlds through study in the sciences and mathematics, social sciences, humanities, histories, languages, and the arts.
   Method to Achieve Competency:

B. Intellectual and practical skills, including
   • inquiry and analysis
   • critical and creative thinking
   • written and oral communication
   • quantitative literacy
   • information literacy
   • teamwork and problem solving
   Method to Achieve Competency:

C. Personal and social responsibility, including
   • civic knowledge and engagement (local and global)
   • intercultural knowledge and competence
   • ethical reasoning and action
   • foundations and skills for lifelong learning
   Method to Achieve Competency:

D. Integrative and applied learning, including synthesis and advanced accomplishment across general and specialized skills.
   Method to Achieve Competency:

Course Specific Competencies (Student Outcomes):

In addition to the above, the following program core competencies will be evaluated:
1. Ethics.
1.1 Apply ethical reasoning to dental hygiene and practice with professional integrity.
1.2 Serve all patients and the community without discrimination.
1.3 Provide humane and compassionate care to all patients.
1.4 Maintain honesty in relationships with patients, colleagues and other professionals.
1.5 Ensure the privacy of the patient during dental hygiene treatment and counseling and the confidentiality of patient records.
1.6 Comply with state and federal laws governing the practice of dentistry and dental hygiene.

2. Information Management and Critical Thinking.
2.1 Solve problems and make decisions based on accepted scientific principles.
2.3 Evaluate the safety and efficacy of oral health products and treatments.
2.4 Communicate professional knowledge verbally and in writing to patients, colleagues and other professionals.
2.6 Commit to self-assessment and life long learning in order to provide contemporary clinical care.

3. Professional Identity.
3.1 Advance the profession through leadership, service activities and affiliation with professional organizations.
3.3 Assume the roles of the profession (clinician, educator, researcher, change agent, consumer advocate, administrator), as defined by the ADHA.
3.4 Promote the values of the profession to the public and other organizations and professionals outside of dentistry.

4. Self-Care Instruction.
4.1 Promote preventive health behaviors by personally maintaining optimal oral and general health.
4.2 Identify the health needs of individuals and assist them in the development of appropriate and individualized self-care regimens.
4.3 Encourage patients to assume responsibility for their health and promote adherence to self-care regimens.

5. Community involvement.
5.1 Identify services and agencies that promote oral health and prevent oral disease and related conditions.
5.3 Influence the public (consumer groups, businesses and government agencies) to support health care issues.
5.4 Use screening, referral and education to bring consumers into the health care delivery system.
5.5 Provide dental hygiene services in a variety of settings.

6. Assessment.
6.1 Obtain, review and update a complete medical, family, psychological, and dental history including an assessment of vital signs while recognizing cultural differences in populations.
6.2 Manage the patient record as a legal document and maintain its accuracy and consistency.
6.3 Determine medical conditions that require special precautions or consideration prior to or during dental hygiene treatment.
6.4 Identify the patient at risk for a medical emergency, and be prepared to handle the emergency should it occur during an appointment.
6.5 Perform an extraoral and intraoral examination and accurately record the findings.
6.6 Determine the need for referral to the appropriate health professional.
6.7 Accurately perform an examination of the teeth.
6.8 Identify the need for radiographs.
6.9 Radiographically distinguish normal from abnormal anatomical findings.
6.10 Evaluate the periodontium, and identify conditions that compromise periodontal health and function.
6.12 Analyze and interpret the assessment data to formulate a dental hygiene diagnosis related to and congruent with the diagnosis of the dentist and other health professionals.

7. Planning.
7.1 Determine priorities and establish oral health goals with the patient/family and/or guardian as an active participant.
7.2 Acknowledge cultural differences in populations when planning treatment.
7.3 Establish a planned sequence of educational and clinical services based on the dental hygiene diagnosis using the problem-based approach.
7.4 Communicate the plan for dental hygiene services to the dentist or other interdisciplinary health team members to determine its congruence with the overall plan for oral health care.

8. Implementation.
8.1 Use accepted infection control procedures.
8.2 Obtain radiographs of diagnostic quality.
8.3 Provide an environment conducive to health by applying basic and advanced principles of dental hygiene instrumentation without causing trauma to hard or soft tissue.
8.4 Control pain and anxiety during treatment through the use of accepted clinical techniques and appropriate behavioral management strategies.
8.5 Select and administer the appropriate preventive and/or antimicrobial (chemotherapeutic) agent and provide pre- and post-treatment instructions.
8.6 Provide adjunct dental hygiene services that can be legally performed in the State of Kentucky.

9.1 Determine the clinical outcomes of dental hygiene interventions using indices, instruments, examination techniques, and determine the appropriate maintenance schedule.
9.2 Determine the patient’s satisfaction with the dental hygiene care received and the oral health status achieved.
9.3 Determine a recall system appropriate to a practice setting.

Lab Competencies [Student Outcomes]: (Enter N/A if this does not apply.)
1. Demonstrate basic skills in the operation, care and maintenance of clinic equipment, including sterilization and disinfection of surfaces and instruments.
2. Collect an adequate health history for each patient and determine whether overall health is within normal limits. Emphasis will be placed on learning medications and their affect on oral health as well as the body as a whole.
3. Demonstrate patient, operator, and assistant positions consistent with ergonomic principles.
4. Demonstrate plaque and/or calculus removal and control using appropriate oral physiotherapy methods and materials.
5. Demonstrate the process of performing extraoral and intraoral examinations and record the findings.
6. Perform an examination of the teeth and periodontium and accurately record the findings.
7. Assess individual patient needs and develop a treatment plan that includes individualized patient education for maintaining oral health.

**Course Outline:**

**DHG 120 Lecture Outline**

Textbook for Lecture – Clinical Practice of the Dental Hygienist 12th Edition (Esther M. Wilkins)

***You are responsible to read the chapters we will be discussing before coming to lecture. All information in the textbook is possible test material whether it’s covered in lecture or not. Quizzes may also be given over assigned reading material at the beginning of class.

Lecture 1 – August 18
- Syllabus Review & Questions
- Begin Ch. 4 Infection Control

Lecture 2 – August 25
- Ch. 4 Infection Control: Transmissible Diseases
- Ch. 5 Exposure Control: Barriers for Patient and Clinician

Lecture 3 – September 1
- Ch. 6 Infection Control: Clinical Procedures
- Ch. 7 Patient Reception and Ergonomic Practice

Lecture 4 – September 8
- Ch. 9 Documentation
- Ch. 10 Personal, Dental, and Medical Histories

Lecture 5 – September 15
- EXAM 1 during class (Chs. 4,5,6,7,9,10)
- EXAM 1 Homework Due

Lecture 6 – September 22
- Ch. 11 Vital Signs
- Ch. 12 Extraoral and Intraoral Examination

Lecture 7 – September 29
- Ch. 18 The Periodontium
- Ch. 16 The Teeth

Lecture 8 – October 6
- Ch. 20 Periodontal Examination

October 8-14 Fall Break HALLELUJAH!!!!!!

Lecture 9- October 20
- EXAM 2 during class (Chs. 11,12,16,18,20)
- EXAM 2 Homework Due
Lecture 10 – October 27
• Ch. 15 Dental Biofilm and Other Soft Deposits
• Ch. 21 Calculus

Lecture 11 – November 3
• Ch. 19 Periodontal Disease Development
• Ch. 17 Occlusion

Lecture 12 – November 10
• EXAM 3 during class (Chs. 15,17,19,21)
  EXAM 3 Homework Due
• Ch. 22 Dental Stains and Discolorations

Lecture 13 – November 17
• Ch. 26 Preventive Counseling & Behavior Change
• Ch. 27 Protocols for Prevention and Control of Dental Caries

November 23-24 NO SCHOOL – Happy Thanksgiving!

Lecture 14 – December 1
• Ch. 28 Oral Infection Control: Toothbrushes and Toothbrushing
• Ch. 45 Extrinsic Stain Removal

Finals Week – December 4-6 TBA
• EXAM 4/ Final (Non-comprehensive final Chs. 22,26,27,28,45)
  EXAM 4 Homework Due Monday, December 4

**DHG 120 Lab Outline**

**Textbook for Lab – Fundamentals of Periodontal Instrumentation & Advanced Root Instrumentation**

7th Edition

**August 17**
• Tour Clinic
• Review Safety Procedures (tornado, fire, shooter on campus)
• Discuss uniforms (everyone dressed appropriately)
• Quality Assurance Sheets (Daily Clinic Duties)
• Review Instrument Kits (put everything together and wrap for autoclaving)
• Get stations organized
• Review teeth #'s, categories, directions, and surfaces

**August 24**

AM - Handwashing, eyewear, masks, and gloves
  Disinfect units
  Patient/Operator barriers
  Autoclave Procedure
  Autoclave mirror, probe, and explorer

PM - **Module 2 Positioning**
  Module 3 Instrument Grasp
Practice Patient/Operator Positioning with typodonts
Fulcrums (modified pen grasp) with mirror & 17/23 explorer (Shepherd’s hook)

August 31
- Review autoclave, unit disinfection, and barriers
- Module 4 Anterior Rests
- Module 5 Mandibular Posterior Rests
- Module 6 Maxillary Posterior Rests
- Patient/Operator Positioning with student partners

September 7
- Module 12 Explorers
- Introduce EXD 11/12 Explorer (pigtail) and using compressed air for calculus detection
- Practice with pigtail explorers on typodonts
- Fill out health history forms and go over them with student partners
  - Vital Signs (BP, Pulse, Respirations with student partners)
  - Review AHA guidelines for Antibiotic use and medications used for pre-med
  - Go over patient charts (order and objectives)

September 14
- AM – Vital Signs (BP, Pulse, Respiration with student partners)
- AM- Introduce IO/EO Exam Procedures
- PM – Skill Evaluation: EXD 11/12 Explorer (pigtail)

September 21
- Module 11 Probe: Basic
- Introduce probe and practice on typodonts
- Practice IO/EO exams on student partners

September 28
- AM – Skill Evaluation: IO/EO Exams
- AM- Probing on student partners (Record probing depths and bleeding points)
- PM- Module 14 Sickle Scalers
- Introduce scalers (H6/7, S204S) and practice on typodonts

October 5
- AM- Skill Evaluation: Probe
- AM- Review hard tissue charting and chart student partners (symbols will be distributed & Explained)
- PM – Continue scaling procedures 2 hrs. on typodont and 2 hrs. on student partners

October 8-14 Fall Break

October 19
- AM – Module 21 Probe: Advanced
- AM – Review Hard Tissue and chart a different student partner than last week
- PM – Module 15 Universal Curets
• PM - Module 16 Area-Specific Curets
• PM – Introduce Gracey and Universal Curets and practice on typodonts

October 26
• Skill Evaluation: H6/7, S204S
• Continue practicing with curets on student partners

November 2
• Ch. 22 in Wilkins on disclosing agents, stain, and indices (Notes will be provided)
• AM – disclose student partners
• AM- plaque index
  • Intro patient education
• AM – Occlusion (Reference Wilkins Ch. 17)
• PM – continue practicing with curets

November 9
• Module 26: Cosmetic Polishing
• AM – Polish student partners
• AM – Discuss pumice
• AM – practice patient education
• PM - Skill Evaluation: Gracey ½, , Barnhart 5/6

November 16
• AM – Fluoride procedures on student partners
• AM – Skill Evaluation Gracey 11/12, 13/14
• PM - Skill Evaluation: Patient Education

November 23-24 NO SCHOOL HAPPY THANKSGIVING!!!

November 30
• Review
• Make sure all evaluations are complete
• Clinical/lab quiz

Course Structure:
Lectures, Blackboard, Powerpoint, and possible guest speakers will be utilized in this course.

Technology/Media Component:
Class is taught via interactive television video. Lecture outlines, notes, assignments, videos, etc. will be posted on Blackboard. Students will be given at least a 48-hour notice (not including Saturday and Sunday) via their KCTCS e-mail of assignment deadlines, exams, etc.

Service-Learning:
Students will participate in school and community events throughout the duration of the dental hygiene program to distribute oral hygiene aids and provide oral healthcare information/instruction.

Course Requirements and Evaluation:
Exams/Quizzes:
Four exams will be given on the dates listed in the course outline. All exams will be administered during class and will consist of 50 multiple choice, national board formatted questions. Bonus material can be in listing or essay format. **Two of the four exams must be passed with 78% in order to pass the class.**

If a 78% or less is received on more than two exams, the student will receive a failing grade for the class and therefore be dropped from the Dental Hygiene Program.

***The lecture portion of the class is 50% of the final grade and the lab portion is 50% of the final grade. Each section must be passed individually with a grade of 78% to pass the class.

Random quizzes will be administered throughout the semester either during class or on Blackboard. If a quiz is administered through Blackboard for DHG 120, it will be available for 1 week (7 days) after it is posted. After time has elapsed and quizzes are unavailable, you will not be allowed to take the quiz.
DHG 120
Final Grade Worksheet

Name: ______________________________________________________________________

Component A: Clinical /Lab (50%)
  Lab Participation __________/100
  Professinalism __________/100
  Clinical Evals __________/100
  Assignments __________/175
  Total __________/475

Component A. average __________ x .50= __________ (A)

Component B: Lecture (50%)
  Exam 1 __________/100
  Exam 2 __________/100
  Exam 3 __________/100
  Exam 4 (Final) __________/100
  Quizzes __________/125
  Total __________/525

Component B. average __________ x .50= __________ (B)

Component A__________ + Component B______________ = Final Grade _______________

Grading Policy:
A= 94 – 100
B= 86 – 93
C= 78 – 85
D= Less than 78%
E= 

Lab Participation:
Lab participation points will be evenly distributed by the number of times the lab meets. Points will be awarded at the instructor’s discretion. NOTE- Tardiness and unexcused absences will not be tolerated!
Clinical Evaluations:
All clinical evaluations must be completed by November 30. Any incomplete evaluations at this deadline will receive a grade of zero. Rubrics for clinical evaluations will be distributed in lab. Critical errors on any clinical evaluation will warrant a failing grade for that evaluation.

Patient operator positioning/ Ergonomics
Probe (Williams)
H6/7 Universal Scaler
S204S Posterior Scaler
Gracey 1/2 Anterior Area-Specific Curet
Gracey 11/12, 13/14 Posterior Area-Specific Curets
Barnhart 5/6 Universal Curet
Intraoral/Extraoral Exam
EXD 11/12 Explorer
Patient Education

Final Grade Calculation:
You must earn a 78% or greater average in each of the lab and lecture components for your final grade to be calculated as explained above. If your average is less than 78% in either component, the lesser grade of the two components will be your final grade. In order to continue in the Dental Hygiene Program, a final grade of “C” or better is required.

Attendance Policy:
Attendance is imperative to succeed in the program and will be documented for each lecture and lab. If you are tardy for a lecture or lab, you must gain instructor approval to enter. If you need to leave early, you must notify the course instructor. Any disruption of class by a student regardless of the form of disruption and at the discretion of the instructor may result in dismissal from class and loss of participation points for the day. It is the responsibility of the student to contact both the class instructor and the site proctor by email if you are unable to attend class for any reason. It is the student’s responsibility to contact the instructor or site proctor for any missed assignments. If you are absent on the day of an exam, a grade of “0” will result for that exam unless prior arrangements have been made with the instructor. A valid excuse is one that is written, dated, and signed by a doctor, lawyer, etc. on office letterhead. Work or regularly scheduled appointments are not deemed acceptable excuses.

Children are not permitted in lectures or labs. If your child is a patient in the clinic he/she may not be left unattended while you are in clinic, lecture, or lab. Cell phones and pagers must be turned off while you are in clinic, lecture, and lab. Any instructor, at their discretion, may take up cell phones at the beginning of class in order avoid an issue with disturbing fellow students and the course instructor. Any abuse of policy may result in a zero.

Cell phones will not be tolerated in lectures, labs or clinicals. You will be required to leave your phone in your locker or place them in a basket at the front of the classroom. If your phone is on you will be dismissed from class for the day and participation points will be adjusted. You will also attend a conference with a program faculty member and program coordinator for a documented reprimand. Repeated reprimands could result in dismissal from the program.
If you need to be contacted due to an emergency you may be reached at one of the following numbers; for Prestonsburg 606-886-7352, for London 606-878-4791.
**Missed Exam Policy:**
If a make-up exam is necessary, 5% will be automatically deducted. Make-up exams may be a different exam and format. Any missed quiz will result in a score of 0 for that quiz. No make-up quizzes will be allowed. Make-up exams will be given as follows:
Make-up exams will be given within one-week of the original exam date.

Students requiring a make-up exam must contact the appropriate instructor at each site in order to schedule their individual exam. Make-up exam dates and times, within the make-up weeks, will be assigned to the student by the instructor. If a student fails to contact an instructor in order to make arrangements for a make-up exam the student will receive a zero score for the exam.

**Exam Review Policy:**
Examinations and quizzes must begin at an assigned time. If an exam is in progress and a student is tardy, the student may take the examination or quiz but it must be completed at the time announced at the beginning of the exam.

Student exams are the property of the Dental Hygiene Program. Upon completion and grading of exams students will be given an opportunity to review the exam in order to record their grade and to see which questions were answered incorrectly. At the end of the review students will initial the exam as proof that they were given the opportunity to review the exam. After this review has taken place the student will have no further access to the exams, except at the discretion of the instructor.

**Late Assignment Policy:**
Late assignments are not accepted. Any missed assignment, quiz, or evaluation will result in a grade of zero.

**Withdrawal Policy:**
A student may withdraw from the class and receive a “W” grade at any time specified by the printed college guideline. From the last day to drop a course without a grade through mid-term, students, at their discretion, may officially withdraw from a class and receive a grade of “W”. After the mid-term date through the end of class work (see Academic Calendar), this instructor will allow a student to withdraw only under extenuating circumstances, such as illness, accident, etc. The student must see the instructor.

Additional information can be found at the following site:
http://www.bigsandy.kctcs.edu/Academics/Office_Hours_Schedules_and_Syllabi.aspx
BSCTC Dental Hygiene Classroom Professional Performance Standards (PPS)

Student professional performance is graded using the criteria identified below. The grade is based on a 100 point scale. Points are deducted from the student’s overall grade for each instance in which the student does not meet professional expectations. Please include dates and comments to support point’s deductions. Each comment must be initialed by instructor.

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<th>Department</th>
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<th>1st incident x 2=____</th>
<th>Dates/Comments:</th>
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To calculate the final PPS grade, add the scores from each “Total Points Deducted” and subtract from 100. 100-______ =______%. 80% must be maintained for the semester or a grade drop will occur.

Final PPS % out of 100% ______________
BSCTC Dental Hygiene Clinic Professional Performance Standards (PPS)

Student professional performance is graded using the criteria identified below. The grade is based on a 100 point scale. Points are deducted from the student’s overall grade for each instance in which the student does not meet professional expectations. Please include dates and comments to support point’s deductions. Each comment must be initialed by instructor.

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<td></td>
<td>Notify coordinator when absences/issues arise</td>
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<td></td>
<td>Assumes responsibility for patient interactions (courtesy, confirming</td>
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<td>appointments, following HIPPA regs on confidentiality, etc.)</td>
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<td>Other:__________</td>
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<td></td>
<td>Being on time</td>
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<td></td>
<td>Having an appropriate patient</td>
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<td></td>
<td>Staying for the duration</td>
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<td></td>
<td>Managing time</td>
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<td>Other:__________</td>
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<td></td>
<td>Projecting a positive attitude</td>
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<td>Accepting constructive feedback</td>
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<td>Being courteous to others</td>
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<td>Cell phone only used to contact patients (by permission)</td>
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<td>Other:__________</td>
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<td></td>
<td>Working effectively with patients, students, faculty and staff</td>
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<td>Using Correct terms and grammar</td>
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<td></td>
<td>No social media comments about patients or clinic interactions unless</td>
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<td>approved by clinic manager</td>
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<td>Effectively and politely expressing ideas and opinions</td>
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<td>Other:__________</td>
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<td>Bringing required materials to clinic</td>
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<td>Having all clinic supplies organized and available</td>
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<td>Keeping clinic areas clean and ready for patient care</td>
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<td>Other:__________</td>
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<td>Following the dress code for clinic</td>
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<td>Maintaining clinic areas clean and ready for patient care</td>
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To calculate the final PPS grade, add the scores from each “Total Points Deducted” and subtract from 100. 100 - ________ = ________%. 80% must be maintained for the semester or a grade drop will occur.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Final PPS % out of 100%</th>
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</thead>
</table>

Student Signature: ___________________ Course Coordinator Signature: ___________________ Date:
The commitment of Big Sandy Community and Technical College (BSCTC) dental hygiene program is to provide a quality education for our students in a safe, professional academic environment. Educational experiences in the dental hygiene program occur in a clinical setting, on campus. To ensure that patients, students, and faculty remain safe in this academic endeavor, the dental hygiene faculty of BSCTC has developed a substance abuse policy as an accountability standard for these clinical activities. This policy is meant to protect the rights of all persons involved to the fullest extent possible and will be applied without discrimination.

Substance abuse screenings will be reviewed by a screening committee to ensure safety compliance. Students failing to meet safety compliance standards established by the committee will be dismissed from the program.

I. All students admitted to the dental hygiene program at BSCTC will be required to sign a form regarding the substance abuse policy of the dental hygiene program. This form will serve as proof of receipt of the substance abuse policy, proof of full understanding of the policy and proof of a willingness to abide by the policy as long as the student is enrolled in the dental hygiene program at BSCTC.

II. Students accepting admission into the dental hygiene program at BSCTC may be subjected to random or routine substance abuse screening.

III. The substance abuse screening can occur anytime the student is enrolled in the program of dental hygiene at BSCTC.

IV. Students refusing to participate in the substance abuse screening will be immediately dismissed from the program.

V. Should a student be determined positive for an illegal or non-prescribed substance (with the potential to alter behavior) as deemed by the clinical facility conducting the screening, the student will be immediately dismissed from the program.

VI. Should the student demonstrate impaired behavior, regardless of the nature of the drug/substance (prescription, non-prescription, legal or illegal), the student will be immediately dismissed from the program.

VII. Exceptions to program dismissal may be granted by the President of BSCTC.
I agree to the terms and conditions of the BSCTC Dental Hygiene Program Substance Abuse Policy.

____________________________________________________________________
Name __________________________ Date ____________

Big Sandy Community and Technical College
Dental Hygiene
Criminal Background Check

The commitment of Big Sandy Community and Technical College (BSCTC) dental hygiene program is to provide a quality education for our students in a safe, professional academic environment. Educational experiences in the dental hygiene program occur in a clinical setting, on campus. To ensure that patients, students, facility personnel and faculty remain safe in this academic endeavor, the dental hygiene faculty of BSCTC has developed a criminal background check policy as an accountability standard for these clinical activities. This policy is meant to protect the rights of all persons involved to the fullest extent possible and will be applied without discrimination. Criminal background checks will be reviewed by a screening committee to ensure safety compliance. Students failing to meet safety compliance standards established by the committee will be dismissed from the program.

I. All students admitted to the dental hygiene program at BSCTC will be required to sign a form regarding the criminal background check policy of the dental hygiene program. This form will serve as proof of receipt of the criminal background check policy, proof of full understanding of the policy and proof of a willingness to abide by the policy as long as the student is enrolled in the nursing program at BSCTC.

II. All students admitted to the dental hygiene program at BSCTC will be required to complete a criminal background check upon admission to the program.

III. Students may be required to complete a criminal background check with progression through the program.

IV. Students will be required to complete the criminal background check through the company approved by the President and dental hygiene faculty of BSCTC.

V. Students will assume all costs associated with and incurred by the criminal background check requirement.
VI. Students refusing to participate in the criminal background check process will be immediately dismissed from the dental hygiene program at BSCTC.

VII. Screening of background checks will include, but may not be limited to, the following safety compliance violations: abuse-related violations, substance abuse violations and acts of violence violations. Safety compliance violations contributing to dismissal from the program may be either felony or misdemeanor in nature.

Exceptions to program dismissal may be granted by the President of BSCTC.

I agree to the terms and conditions of the BSCTC Dental Hygiene Program Criminal Background Check Policy.

________________________________________________________________________________________

Name                                     Date
DHG 120  Pre-clinical Dental Hygiene

I have read and understand the policies outlined in this course syllabus and exhibits and agree to adhere to them.

__________________________________  ________________________
Student’s Signature  Date

__________________________________  ________________________
Carmen Fields, RDH - Instructor  Date